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DIRECTOR OF CENTRAL INTELLIGENCE
Security Committee
Security Awareness Subcommittee

October 5, 1982



TO: Members and Observers
Security Awareness Subcommittee

FROM:  Joseph L. Tierney
Chairman

SUBJECT: Meeting, October 25, 1982

Attached is the proposed agenda for the first meeting of the Subcommittee in FY '83. We will meet from 10:00 a.m. to noon in Conference Room 4E64 at CIA Headquarters.

As is indicated by the agenda, I would like to use the meeting to get acquainted, to take stock of current projects, and to achieve a consensus on what we ought to do for the next year. Since I am a newcomer to the Subcommittee, I personally will value getting to know you above the other goals.


If there are any suggestions for the agenda, please do not hesitate to bring them up before the meeting. I can be reached at  I expect to be out of town from now through October 15; messages may be left with my secretary or discussed with  during that time.

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Please consider an estimate of how many copies of the Computer Security and Hostile Threat Videotapes your agency would like to have, and whether a master tape for each agency would be better. This is a survey, not a final commitment, and we hope to have some flexibility when we get to the distribution stage.

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The Security Committee Staff is arranging unescorted passes for all Subcommittee principals and alternates shown on the directory published on August 3, 1982 (copy attached). If there are any substitutions or deletions, please notify them by Wednesday, October 20, 1982 

I suggest you check to ensure your individual clearance has been certified to CIA since, even if you were certified for a term in the past, it may have expired.

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Enclosures (2)

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SECURITY AWARENESS SUBCOMMITTEE

Agenda — October 25, 1982

Introductions (45 minutes)

Biographical Sketch and Program Outline by each member
(3-5 minutes each).

Old Business

1. Executive Briefing Videotape (NSA and SECOM Staff - 15 minutes)
2. Pilot Videotapes (10 minutes)
 - Computer Security (NSA)
 - Hostile Threat (FBI)
 - Funding; Contract Status (SECOM Staff)
3. Budget for FY '83 (5 minutes)

New Business

1. Bibliography of Security Awareness Materials - revision and updating (10 minutes)

2. Handbook Project - continuation (20 minutes)

3. Videotapes - copies needed (10 minutes)

4. Recent Briefings by FBI on Hostile Threat - informal report (5 minutes)

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